

# Assign Tasks for a Specific Date + More New Features

This release contains a few frequently requested enhancements, in addition to some small maintenance items and defect fixes. We will also be enabling a new icon-based content option in the email editor next week; details about that are included below.

## Assign a Task to be due on a specific date

Users assigning one-off Tasks have requested more precision when setting a due date. With this release, all Engage users have the option to select a specific date that a Task should be completed by.

Area YMCA Groups Initiatives Tasks Reports

Search people...

James Patrick

James Patrick  
12 years old  
Terminated 8 years  
Last seen 3 months  
Monroeville Area  
(251) 267-3803

Create a task for James

Task name  
Reminder about new agreement

Instructions  
Call James and ask about signing our new membership agreement before June 30.

When should it be completed:

☐ Within [ ] days.

☒ By 06/29/2020

After this amount of time has passed, the task is considered *past due*.

Assign to  
Peters, Chuck

Nevermind Go ahead

## Additional timeframes for Member and Unit Visits Group Rules

Given how rapidly “normal” has been evolving these days, you might need to

segment facility visits by timeframes more recent than the past 2 weeks. Now, for the “Has visited...” and “Hasn’t visited...” Group Rules, you can choose to segment by three new timeframes: 1 day, 3 days, 1 week

The above features will be available on **Friday, June 26**. [Read the full details here](#).

If you have any questions, please reach out to [support@daxko.com](mailto:support@daxko.com).