Daxko Accounting 2021 Tax Forms Update and Quick Edit of Vendor Status

Our first release of the year for Daxko Accounting (22.1) includes the necessary **updates to IRS Forms 1099-MISC, 1099-NEC, and 1096**. These forms will be available for you to print on Wednesday 1/12/22. We also included a new feature that will allow you to quickly edit vendor status and a design update to the chart of accounts page. We are excited for a big year for Daxko Accounting, stay tuned for more to come!

Quick Edit of Vendor Status

To update a vendor status, instead of navigating all the way into edit mode on a selected Vendor, their Active/Inactive status can be updated from the full vendor list. Simply click on the Active or Inactive text in the "Status" column and select the status! This was a commonly requested feature and we hope that it saves you valuable time.

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Accounts Payable » Vi	iew/Update Vendors				
Find Vendors					
	Vendor Name	Enter full or partial name	Q Find	Q Find Vendors	
	Doing Business As	Enter full or partial name			
	Mailing Address	Enter full or partial address			
Vendor Name ≎	Doing Business As 💠	Mailing Address	Vendor Category	♦ Status ♦	Contact Name
1st AYD Corp	-	P.O. Box 5298 ,	SUPPLIES	<u>Active</u>	Dave Smith
2XL Corporation	-	2415 Braga Dr. ,	MISC	<u>Active</u>	Arryn Rodgen
4 Preps Inc.	-	621 plainfield Rd., Suite 409	, MISC	<u>Active</u>	Stacy Jones
A & J Auto Repair	-	830 Olive St ,	MISC	Active	Edwin philips
A Freedom Flag	-	P.O. Box 1185 ,			
A Moon Jump 4-U-2	-	15315 S. Hyde Park ,	Active Inactive Schedule Inactive Date or Period		
A to Z Refrigeration	-	840 Midwood Dr. ,			
A to Z Rental	-	720 E. Chicago St ,			
Δ-1 Renair	-	45 South Manle St	SLIPPI TES	Active	

The page will display a success message when status is successfully changed.



Design Update to Chart of Accounts

To provide a similar experience that you will now find while managing vendors, we made design updates to the chart of accounts "Update Accounts" page. This page gives you the same functionality as before but with a easier to use experience.

